



## **Merrilands School**

7 Kauri St  
Merrilands, New Plymouth

**Programmes available at this location-** Edventure Everyday, Edventure Outdoors, Edventure Sports. Edventure After School @Merrilands

**Number of children-** as per standard operating procedure a maximum of 60 children will be onsite at any one point.

### **Contact information-**

Michelle Crinin  
[principal@merrilands.school.nz](mailto:principal@merrilands.school.nz)  
0211030465

Brenda Halam  
[office@merrilands.school.nz](mailto:office@merrilands.school.nz)  
(06) 758 8644

**Facility overview-** Merrilands school is located 5 mins from New Plymouth city centre and is near commuter traffic routes between New Plymouth, Inglewood, and Fitzroy. The site is easily accessible with plenty of designated carparking for staff and for parents dropping children off. There are 2 main entrances to the school one is very close to the hall. Available at the school is the Hall, and a storage area for Edventure Equipment. There are toilets available in the hall as well as a kitchen. Outside the hall is a court area and junior and senior playgrounds with the fields beyond the playgrounds. There is sufficient room for indoor activities and television and projector are available as well as additional learning spaces available upon request. The hall and learning spaces are a mixture of carpeted and wooden flooring which make it a workable space that provides a comfort area as well as a practical workspace for arts/crafts activities. The school pool is also available during the summer months with changing and toilet facilities located within the gated area.



### **Identified hazards-**

- Carpark areas
- Field and play areas
- Tables and chairs to be better arranged and stored if necessary.
- School pool available in summer

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area by the main gates of the school.

### **Map of Merrilands School**



# ACTION FILLED HOLIDAY PROGRAMMES

## Building Warrant of Fitness

**ARGEST** Building & Compliance | Fire  
 Whakanoa ngā whare | Te Ahi

**BUILDING SYSTEMS STATUS REPORT** Compliance Schedule #: 938

<b>THE BUILDING</b>		Level/Unit Number:	
Building Name: <b>MERRILANDS SCHOOL</b>		Location where compliance schedule is kept: <b>The school</b>	
Street address of building: <b>7 KAURI STREET, NEW PLYMOUTH,</b>		Compliance Schedule Anniversary: <b>29 April 2022</b>	
Location within site/block:			
<b>BUILDING USE AND OCCUPANCY</b>			
Current, lawfully established use	Activity (Change of Use Regulations)	Fire design category	
Classified Use(s) (from NZBC A1, plus basic description)		Risk Group (Acceptable solution (AS), post-2012)	Highest Fire Hazard Category (AS pre-2012)
Communal Non-Residential - Assembly Care 4.0.3			
Occupant Load (Fire Design)			
Max Occ: Information to be confirmed from Fire Evacuation Procedure.			
<b>OWNER:</b>		<b>AGENT</b>	
Name: Ministry Of Education, Property Management Group, National Office, Wellington, but refer to Agent		Name: <b>Argest Building and Compliance Management</b>	
Contact Number: 04 463 8000, but refer to Agent		Contact Number: (24 hours) 0800 274 378	
Mailing address: PO Box 1666 Wellington, but refer to Agent		Mailing address: PO Box 10145 Wellington	
<b>SPECIFIED SYSTEMS PROCEDURE STATUS</b>			
One or more inspection, maintenance and reporting procedures were unable to be carried out for the following specified systems due to Covid-19 Alert Level restrictions (list):			
Specified system(s) 552 Emergency warning systems			
The inspection, maintenance and reporting procedures for the following specified systems were fully complied with during the previous 12 months prior to the date stated below (list):			
Specified system(s) 554 Emergency lighting systems      5514/2 Signs relating to 551 to 5513 5515/2b Final exits      5515/4d Signs for facilitating evacuation 5515/5a Smoke separations			
<b>WARRANT</b>			
This report has been issued in lieu of a building warrant of fitness (Form 12)			
A building warrant of fitness was unable to be supplied and displayed due to Covid-19 Alert Level restrictions preventing one or more scheduled inspection and/or maintenance procedures of the compliance schedule from being carried out.			
All specified systems in the building are currently performing to the performance standards stated in the building's compliance schedule.			
Signature of owner/agent on behalf of and with the authority of the owner	Christine Scammell, Executive Director, Argest Technical Services Limited 	Date: 29 April 2021	TA: 33 ID: 2157

0800 ARGEST www.argest.com



## **Fitzroy School**

30 Barribal St  
Fitzroy, New Plymouth

**Programmes available at this location-** Edventure Everyday, Edventure Outdoors, Edventure Sports. Edventure After School @Fitzroy

**Number of children-** as per standard operating procedure a maximum of 60 children will be onsite at any one point.

### **Contact information-**

Richard Anderson  
[principal@fitzroy.school.nz](mailto:principal@fitzroy.school.nz)  
0277562244

Donna Hesseltine  
[donn@fitzroy.school.nz](mailto:donn@fitzroy.school.nz)  
(06) 7583084

**Facility overview-** Fitzroy school is located 5 mins from New Plymouth city centre and is near commuter traffic routes between New Plymouth, Bell Block, Waiwhakaiho and Fitzroy. The site is easily accessible with plenty of designated carparking for staff and for parents dropping children off. There are 2 main entrances to the school one is very close to the hall. Available at the school is the Hall, a breakfast club room attached to the hall and another teacher breakout area which will predominantly be used for Edventure after school and for storage. There are toilets available in the hall as well as a kitchen. Outside the hall is a court area and junior and senior playgrounds with the fields beyond the playgrounds. There is sufficient room for indoor activities and television and projector are available as well as additional learning spaces available upon request. The hall and learning spaces are a mixture of carpeted and wooden flooring which make it a workable space that provides a comfort area as well as a practical workspace for



arts/crafts activities. The school pool is also available during the summer months with changing and toilet facilities located within the gated area.

**Identified hazards-**

- Carpark areas
- Field and play areas
- Tables and chairs to be better arranged and stored if necessary.
- School pool available in summer

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area by the main gates of the school.

**Map of Fitzroy School**

**EDVENTURE.CO.NZ**  
active . outdoor . learning . experiences

mark bridger  
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e > mark@edventure.co.nz  
w > www.edventure.co.nz

**ACTION FILLED HOLIDAY PROGRAMMES**



**Building Warrant of Fitness**



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**ACTION FILLED HOLIDAY PROGRAMMES**

## **Berkley Normal Middle School**

26 Berkley Ave  
Hillcrest 3216

**Programmes available at this location-** Edventure Everyday, Edventure Outdoors, Edventure Sports and pick up/drop off point for Edventure Camps.

**Number of children-** as per standard operating procedure a maximum of 80 children will be onsite at any one point.



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## ACTION FILLED HOLIDAY PROGRAMMES

### **Contact information-**

Allison Fairey

[afairey@berkley.school.nz](mailto:afairey@berkley.school.nz)

(07) 856 6537



26 Berkley Avenue, Hamilton 3216, New Zealand | (07) 856 6537 | [berkley.school.nz](http://berkley.school.nz)



**Facility overview-** Berkeley Normal Middle School is located in the heart of Hillcrest suburb in hamilton. 10 minutes from the city centre and near commuter traffic routes this site is easily accessible. The surrounding area has a larger child population and potential to promote in nearby schools is an avenue to be explored. The hall is spacious and has access from Berkley ave entrance, with a large carpark directly outside. There is sufficient room for indoor activities and television and projector are available as well as additional learning spaces available upon request. The hall and learning spaces are a mixture of carpeted and wooden flooring which make it a workable space that provides a comfort area as well as a practical workspace for arts/crafts activities. Toilets are available inside the hall with an emergency shower located nearer the school office. There is a small playground outside and large wide open playing fields.

### **Identified hazards-**

- Carpark areas
- Field and play areas
- Tables and chairs to be better arranged and stored if necessary.

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside at the rear of the hall, on the handball/tennis court area.

### **Map of Berkley Normal Middle School**



**ACTION FILLED HOLIDAY PROGRAMMES**



Areas of interest

- Recreation centre.
- Music Studio
- TV Studio
- Front Turf
- Staff Parking
- Adventure Playground

(please also note the field are is located north of rooms 6&7)

**Attach Berkeley building WOF here.**



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**ACTION FILLED HOLIDAY PROGRAMMES**

## **Pauanui Glade Conference Centre**

58 Vista Paku,  
Pauanui 3546

**Programmes available at this location-** Edventure Summer Camps.



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w > www.adventure.co.nz

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**Number of children-** as per standard operating procedure a maximum of 80 children will be onsite at any one point. However, this facility is able to accommodate up to 100 people in separate dorms for boys, girls and adults.

**Contact information-** Pauanui Glade Conference Centre is managed and maintained by Pauanuui Glade Motor Camp  
[info@pauaunuiglade.co.nz](mailto:info@pauaunuiglade.co.nz)  
07 8648559  
027 7723010

**Facility overview-** Pauanui Glade Conference Centre is Large dormitory style accommodation downstairs with a large hall and commercial style kitchen upstairs. Located inside the Pauanui Glade motor camp which is only minutes walk to either the Pauanui harbour and beach. There is a small playground inside the camp ground and several better playgrounds at nearby public park areas. Cooking facilities and all amenities are provided onsite as well as toilet and shower facilities which are solely used by the occupiers of the Conference centre. The camp ground staff are on call at all times. There are also nearby activities including pauanui beach, summit climb, short drive to hot water beach and cathedral cove.


### **Identified hazards-**

- Carpark areas
- Tables and chairs to be better arranged and stored if necessary.
- Kitchen area.
- Swimming areas nearby
- Bunks
- Outside play areas

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside of and directly in front of the building towards the main field.

## ACTION FILLED HOLIDAY PROGRAMMES





**Bay Building Compliance Management** PO Box 16166  
Birkenhead 3147  
*PROTECTING PEOPLE FOR 40 YEARS*

**BUILDING WARRANT OF FITNESS**  
Section 108, Building Act 2004

Issued: 18 June 2019

Building Name: Pauanui Glade Holiday Park  
Street Address of Building: 58 Vista Paku, Pauanui

Intended use: Short Term Accommodation  
Purpose Group: SA  
Highest Fire Hazard Category for Building Use: 1  
Insalable, but not less than 50 years

Name: Steph & Greg Meredith  
Street Address: P O Box 77, Pauanui 2546  
Mailing Address: P O Box 77, Pauanui 2546

Phone Number:  
Facsimile Number:  
Email Address:  
Website:


Compliance Schedule No. 1188 Issued by: Thames Coromandel District Council  
The maximum number of occupants that can safely use this building is: <math>450</math>  
The following specified systems are covered by the Compliance Schedule for this building:

SS1 Automatic systems for fire suppression	SS2 Automatic or manual emergency warning systems for fire or other dangers	SS3 Electromagnetic or automatic doors or windows
SS4 Emergency lighting systems	SS9 Escape route pressurisation systems	SS6 Rear stairs for use by fire service
SS7 Automatic back-flow preventers connected to a potable water supply	SS8 Lifts, escalators, travelators or other systems for moving people or goods within buildings	SS9 Mechanical ventilation or air conditioning systems
SS10 Building maintenance and cleaning systems to ensure and transfer water to building	SS11 Laboratory fume treatment	SS12 Audio loops or other assistive listening systems
SS13 Smoke Control systems	SS14	SS15 Other fire safety systems or features
SS16		

The compliance is in accordance with the Compliance Schedule to be kept in the specified, original form in the building. A copy of the Compliance Schedule for this building has been fully provided to the owner of the building.

Signed: Ian Saunders  
Name: Ian Saunders  
Date: 11 July 2019

Thames Coromandel District Council  
PO Box 16166  
Birkenhead 3147  
Phone: 07 552 6796  
Fax: 07 552 6796  
Email: office@bbcm.co.nz  
Website: www.bbcm.co.nz



**Bay Building Compliance Management** PO Box 16166  
Birkenhead 3147  
*PROTECTING PEOPLE FOR 40 YEARS*

FORM 12A

**Certificate of Compliance with Inspections, Maintenance and Reporting Procedures**  
Section 108(3) (c), Building Act 2004

**The Building**

Building Name: Pauanui Glade Holiday Park  
Building Warrant of Fitness No: 1166  
Street address of building: 58 Vista Paku, Pauanui  
Legal description of land Where building is located: Lot 1 DPS 14815

**The Owner**

Name of owner:  
Contact person: Steph & Greg Meredith  
Mailing address: C/- Pauanui Glade Holiday Park, 58 Vista Paku, Pauanui  
Registered office:

**Compliance**

Inspection, maintenance and reporting procedures of the compliance schedule have been fully complied with during the period prior to the date stated below in relation to the following specified system(s):

- Emergency Warning Systems
- Emergency Lighting Systems
- Signs Relating to Specified Systems
- Final Exits
- Signs for Communicating Information Intended to Facilitate Evacuation

Name of Licensed Building Practitioner/Independent Qualified Person: Ian Saunders  
Signature of Licensed Building Practitioner/Independent Qualified Person:  
Registration No: 5324  
Date signed: 11 July 2019

Rotorua Office - Buck Allen p: 07 348 7532 f: 027 530 8009 e: office@bbcm.co.nz  
Tauranga Office - Ian Saunders p: 07 552 6796 f: 027 530 8122 e: tauranga@bbcm.co.nz

Building Warrant of Fitness    Real Estate    Fire Signage    Environmental Services    Environmental Planning

## ACTION FILLED HOLIDAY PROGRAMMES

### Aongatete Lodge

834 Wright Road  
Katikati

**Programmes available at this location-** Edventure Camps.

**Number of children-** as per standard operating procedure a maximum of 80 children will be onsite at any one point. However, this facility is able to accommodate up to 92 people in separate dorms for boys, girls and adults.

**Contact information-** Aongatete lodge is managed and maintained by Karen Tobich.

- Karen Tobich 0210516449 [info@aongateteoec.co.nz](mailto:info@aongateteoec.co.nz)

**Facility overview-** Aongatete Lodge is an all in one location, set amongst the native bush only 10 minutes drive from Katikati. Onsite you will find a range of activities including a climbing wall, adventure playground/ confidence course, several bush and nature walks and bunk room facilities to sleep up to 92 people. Cooking facilities and all amenities are provided onsite as well as set up for team building challenges. A local guide is also available for possum trapping and detailed nature workshops. The lodge manager is oncall at all times and is available to run extra activities such as the rock climbing wall. There are also nearby activities including waihi beach, Karangahake gorge, opal hot pools and Katikati town art tours.

**Identified hazards-**

- Carpark areas
- Open fire place
- Tables and chairs to be better arranged and stored if necessary.
- Kitchen area.
- Large neighbouring native bush with several walking tracks
- Swimming hole nearby
- Bunks
- Outside play areas

## ACTION FILLED HOLIDAY PROGRAMMES

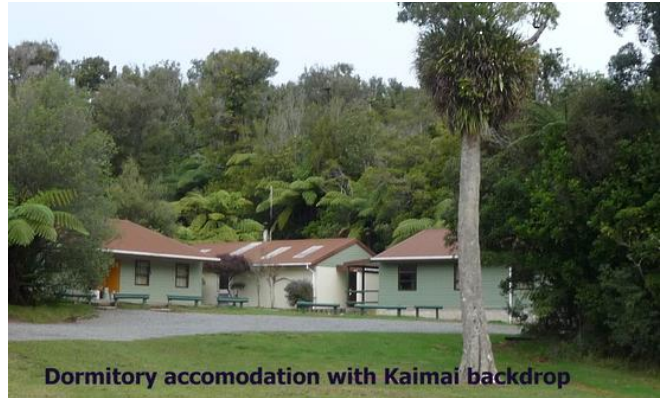
**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside of and directly in front of the building towards the main field.



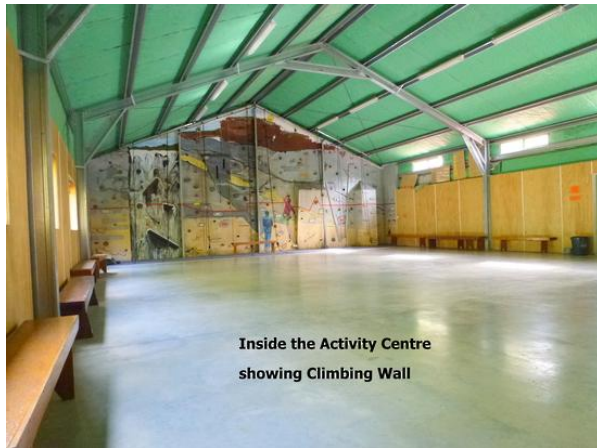
**ACTION FILLED HOLIDAY PROGRAMMES**



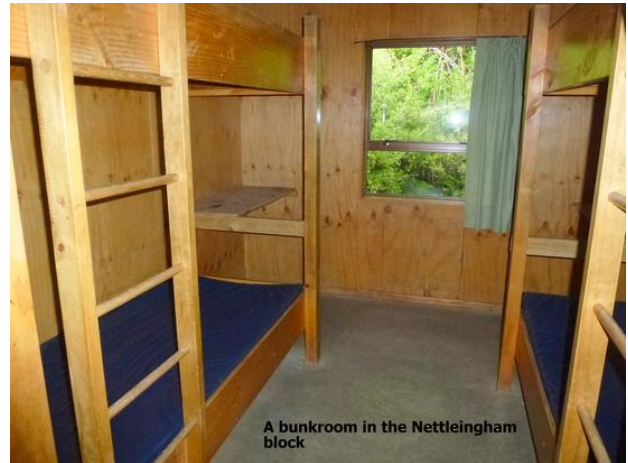
Karen and Allen- our managers



Dormitory accomodation with Kaimai backdrop



Inside the Activity Centre  
showing Climbing Wall



A bunkroom in the Nettleingham  
block



Discussions and debriefing



Challenge Course

**ACTION FILLED HOLIDAY PROGRAMMES**



**BUILDING WARRANT OF FITNESS**  
 Form 12 Section 108 Building Act 2004

Issued: 15 December 2020

Expires: 15 December 2021

**BUILDING NAME: AONGATETE LODGE**

Street Address: Wright Road, Katikati (Western)

Legal Description:

Sec 24 SO33440

Intended use: Lodge

Purpose Group: CS

Year First Constructed: n/a

Highest Fire Hazard Category for Building Use: 1

Indefinite, but not less than 50 years

Maximum Occupancy: 100

Intended Life: Specified as years

**OWNER:**

Name: Kaimai Outdoor Centre

Contact Name: Karen Tobich

Street Address: 834 Wright Road, RD4 Katikati 3181

Phone Number: 0210 516 449 or 07 578 3477

Mailing Address: C/- Paul Whitaker, P O Box 460, Seventh Avenue, Tauranga 3140

Compliance Schedule No: 1215 issued by Western BOP District Council specifies inspection, maintenance and reporting procedures for the following systems and features of the building.

- SS02 Automatic or manual emergency warning systems for fire or other dangers
- SS04 Emergency lighting systems
- SS14/2 Signs relating to a system or feature specified in any of clauses 1 to 13
- SS15/2 Final exits
- SS15/4 Signs for communicating information intended to facilitate evacuation

The Compliance Schedule and the written reports obtained in accordance with the Compliance Schedule are to be kept **ON THE PREMISES**

The inspection, maintenance and reporting procedures of the Compliance Schedule for the above building have been fully complied with during the 12 month/s prior to the date stated below.

Signed by Owner or Authorised agent: \_\_\_\_\_

Name:

Ken Jackson

IQP Reg No:

110/2002/26

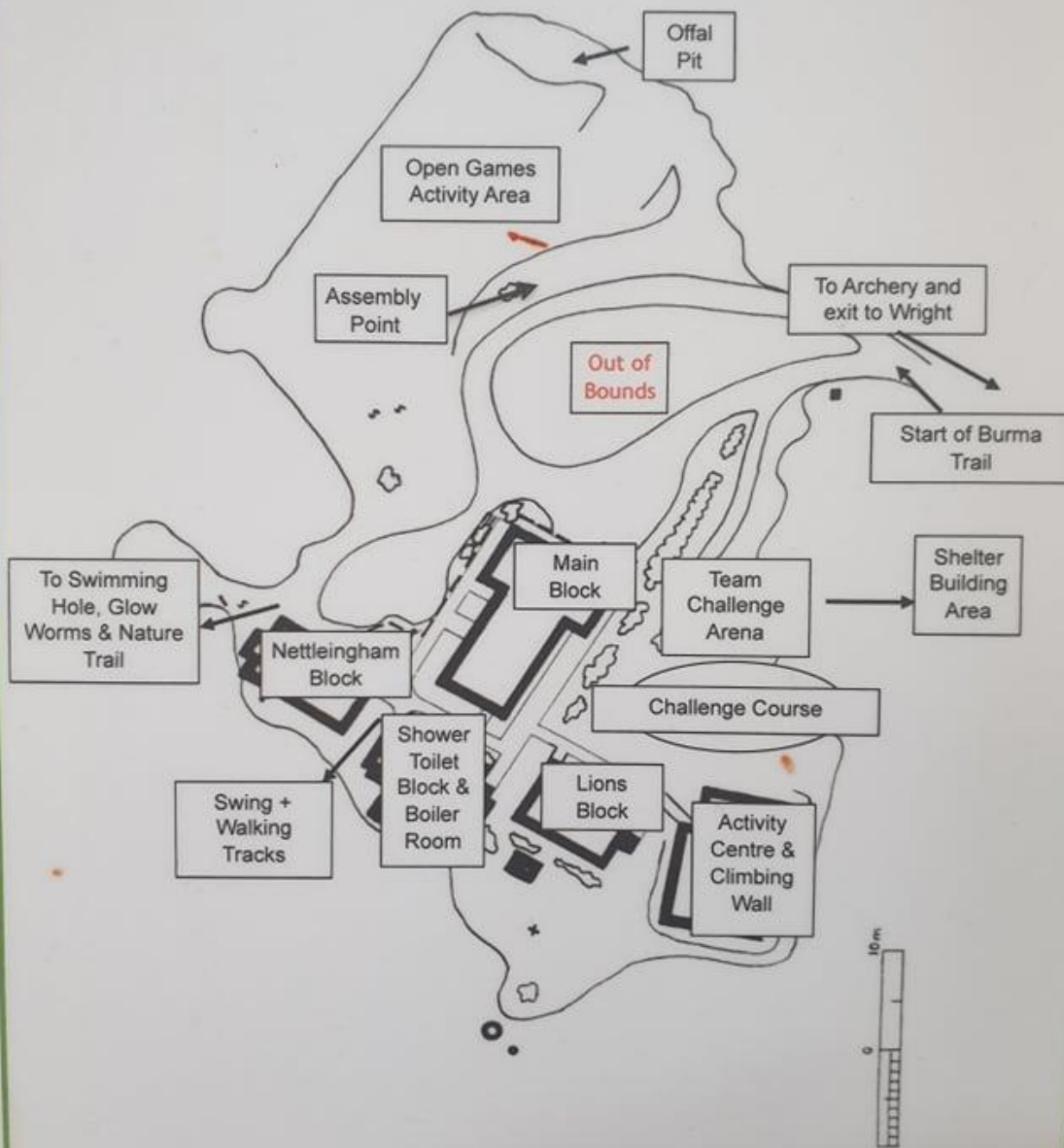
Date:

14 December 2020



**ACTION FILLED HOLIDAY PROGRAMMES**

**Site Map**



**Aongatete Outdoor Education Centre**

## ACTION FILLED HOLIDAY PROGRAMMES

# Emergency Call Plan

**Dial 111** for Emergency Services and request Ambulance, Fire or Police

The emergency is at: Aongatete Lodge / Aongatete Outdoor Education Centre  
834 Wright Road, Katikati

**Landmarks:** Top of Wright Road

Turn down Aongatete Lodge Lane

Someone from your group will need to meet emergency services at the gate and open the gate with your unique access code or your access code will need to be given to emergency services  
proceed up Lodge up driveway (on right) through gate

**Please inform the Lodge Manager of any Emergencies**

Aongatete Outdoor Education Centre Phone 07 578 3477  
AOEC Manager - Karen Tobich Mobile 021 051 6449

**If no response to your 111 call, call the following 24 hour phone numbers**

**Ambulance:** 07 549 3273

**Fire Station:** 07 549 0239

**Police (Katikati):** 07 549 0004

**Police (Tauranga):** 07 577 4300

**Other Important Numbers**

**The nearest 24hr Medical Centre:** Katikati Medical Centre 07 549 0411  
4 Clive Road, Katikati

**Tauranga Hospital:** 07 579 8000 (Cameron Road, Tauranga)

**The nearest 24hr Dental Service:** Western Bay Dental Service 07 549 5454

**24hr Health Line:** 0800 611 116

**24 Hour Poison Centre:** 0800 764 766

Once the event/incident is over, please fill out an Accident/Incident Form, located on the Kitchen Pin Board and hand it to the Lodge Manager



## **Galloway Park**

7 Findlay ave  
Hamilton East 3204

**Programmes available at this location-** Edventure Everyday, Edventure Outdoors, Edventure Sports and pick up/drop off point for Edventure Camps.

**Number of children-** as per standard operating procedure a maximum of 80 children will be onsite at any one point.

**Contact information-** Galloway park is managed and maintained by Hamilton City Council with the hall and changing rooms co-managed by the Cluadelands Rovers Football club.

- Tony Rennell, site manager Cluadelands Rovers Committee 0274435429  
[Tony.Rennell@nzi.co.nz](mailto:Tony.Rennell@nzi.co.nz)
- Hamilton City Council Parks and Reserves [info@hcc.govt.nz](mailto:info@hcc.govt.nz) 07 8386699
- Michael Dore 0272737251

**Facility overview-** Galloway park is located in the heart of Hamilton East suburb in hamilton. 5 minutes from the city centre and near commuter traffic routes this site is easily accessible. The surrounding area has a larger child population and potential to promote in nearby schools is an avenue to be explored. The hall (also known as Rovers Football Club) is spacious and has access from Findlay ave entrance, Galloway st onsite carpark and across the field from Fox st. there is sufficient room for indoor activities and television and projector are available. The hall is a mixture of carpeted and wooden flooring which make it a workable space that provides a comfort area as well as a practical workspace for arts/crafts activities. The kitchen is basic but plans for an upgrade are being put into place. There is a bar onsite that will be looked up and not open for use during Edventure operation hours. Toilets are available inside with an emergency shower located in the girls toilet area. There are also public toilets available and changing shed facilities if required. There is a small playground outside and large wide open playing fields. There is a heater available and a safety barrier provided. There is a large lock up cupboard and room available to store resources and equipment, this will be staff access only.



**ACTION FILLED HOLIDAY PROGRAMMES**

**Form 12**  
**WARRANT OF FITNESS No.5143**  
 Section 108, Building Act 2004

ISSUED: 1<sup>st</sup> June 2017      EXPIRES: 1<sup>st</sup> June 2018

<b>The Building</b>	<b>The Owner</b>
BUILDING NAME: Claudelands Rovers	NAME OF OWNER: The Owner, Claudelands Rovers Sports Club
STREET ADDRESS: Galloway Way, Hamilton	CONTACT PERSON: Bridgette Saunders
LEGAL DESCRIPTION OF LAND WHERE BUILDING IS LOCATED: Sec 4122 Hamilton East Rec Res	MAILING ADDRESS: PO Box 4092, Hamilton
LOCATION OF BUILDING WITHIN SITE / BLOCK NUMBER: N/A	STREET ADDRESS / REGISTERED OFFICE: as above
LEVEL/JUNT NUMBER: N/A	PHONE NUMBER: 07 8565674, 0211324017
CURRENT, LAWFULLY ESTABLISHED USE: Sports Club	<b>The Warrant</b>
YEAR FIRST CONSTRUCTED: *****	THE COMPLIANCE SCHEDULE IS KEPT AT: Behind the bar on the premises
INTENDED LIFE OF THE BUILDING IF 50 YEARS OR LESS: 50 years	THE INSPECTION, MAINTENANCE, AND REPORTING PROCEDURES OF THE COMPLIANCE SCHEDULE FOR THE ABOVE BUILDING HAVE BEEN FULLY COMPLIED WITH DURING THE <u>12</u> MONTHS PRIOR TO THE DATE BELOW:
HIGHEST FIRE HAZARD CATEGORY FOR BUILDING USE: FHC1	ATTACHMENTS: CERTIFICATES RELATING TO INSPECTIONS, MAINTENANCE AND REPORTING: SS 2 Automatic/Manual Fire Alarm System SS 4 Emergency Lights SS 14.2 Signs relating to any of the specified system 1-13 SS 15.2 Final exits SS 15.4 Signs For Communicating Information Intended To Facilitate Evacuation
THE MAXIMUM NUMBER OF OCCUPANTS THAT CAN SAFELY USE THIS BUILDING IS:	SIGNATURE ON BEHALF OF OWNER: <i>A. Mackay</i> DATE: 06.06.2017
	PRINT NAME OF PERSON SIGNING: A.C. Mackay





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## ACTION FILLED HOLIDAY PROGRAMMES

### Otamarakau School

2216 Old Coach Rd,  
RD 6, Te Puke

**Programmes available at this location-** Edventure Outdoors, and Edventure Camps.

**Number of children-** as per standard operating procedure a maximum of 80 children will be onsite at any one point.

#### **Contact information-**

- Otamarakau School Principal, [lorraine@otamarakau.school.nz](mailto:lorraine@otamarakau.school.nz) 0272793181
- BOT Rep, DP and Edventure Mark Bridger [mark@edventure.co.nz](mailto:mark@edventure.co.nz) 02102241576
- School administration Sherralee Barton, [Office@otamarakau.school.nz](mailto:Office@otamarakau.school.nz) 02102877625
- School Caretaker Leighton Ngatai 02108677404

**Facility overview-** Otamarakau School is a small country school in a rural setting, the grounds are large with shaded playing areas, open fields and a swimming pool. The surrounding community is predominantly farmers and orchardists which add to the rural setting of this community. The School hosts an annual surfcasting competition at easter which draws around 500 anglers. Nearby the school is the small coastal settlement of Pukehina beach, which has a shop a patrolled swimming area and a great beach for fishing and swimming.

#### **Identified hazards-**

- Carpark areas
- Public access to public toilets and field areas
- Playgrounds

## ACTION FILLED HOLIDAY PROGRAMMES

- Swimming pool
- BBQ
- Kitchen area will be supervised activities only.

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside of the main building by the flagpole.



## **ACTION FILLED HOLIDAY PROGRAMMES**

### **Holman Stand, Claudelands Showgrounds**

Gate 1B Heaphy Terrace  
Claudelands 3214  
Hamilton

Please note this is a temporary venue due to a cancellation at the previous venue, Intended dates of use for this location are...

- Monday 1st - Friday 5th October 2018
- Monday 8th - Friday 12th October 2018

**Programmes available at this location-** Edventure Everyday, Edventure Sports and Edventure Outdoors (meet onsite then transport offsite for daily excursions and activities)

**Number of children-** The number of children has been reduced from the usual operating capacity to 20 children per day maximum, as this is all that this space comfortably allows.

#### **Contact information-**

Holman stand is managed and maintained by Hamilton City Council with the top level rooms co-managed by Showing Waikato.

- Cara Ferris, General manager Showing Waikato 022 039 2245  
[gm@showingwaikato.co.nz](mailto:gm@showingwaikato.co.nz)
- Hamilton City Council Parks and Reserves [info@hcc.govt.nz](mailto:info@hcc.govt.nz) 07 8386699

**Facility overview-** Holman Stand and Claudelands Park is located in the heart of Claudelands suburb in Hamilton. 5 minutes from the city centre and near commuter traffic routes this site is easily accessible. The surrounding area has a larger child population and potential to promote in nearby schools is an avenue to be explored. The facility is a large board room located on the third floor of the building with a spectacular outlook of Claudelands park. There are adjoining toilets and a small kitchen. There is sufficient room for indoor activities, However as the facility is also near office workspace staff will be encouraged to take children outside as much as possible. The facility is a mixture of carpeted and vinyl flooring , with partitions tables and chairs to help make this a workable space and child friendly environment. There is a playground





nearby in Cladulands Park and large wide open playing fields. Edventure equipment will be stored in plastic storage boxes and removed at the conclusion of this short term booking.

**Identified hazards-**

- Carpark areas and nearby Heaphy Terrace
- Public access field areas and playground
- Tables and chairs, other office equipment
- Kitchen area
- Stairwell

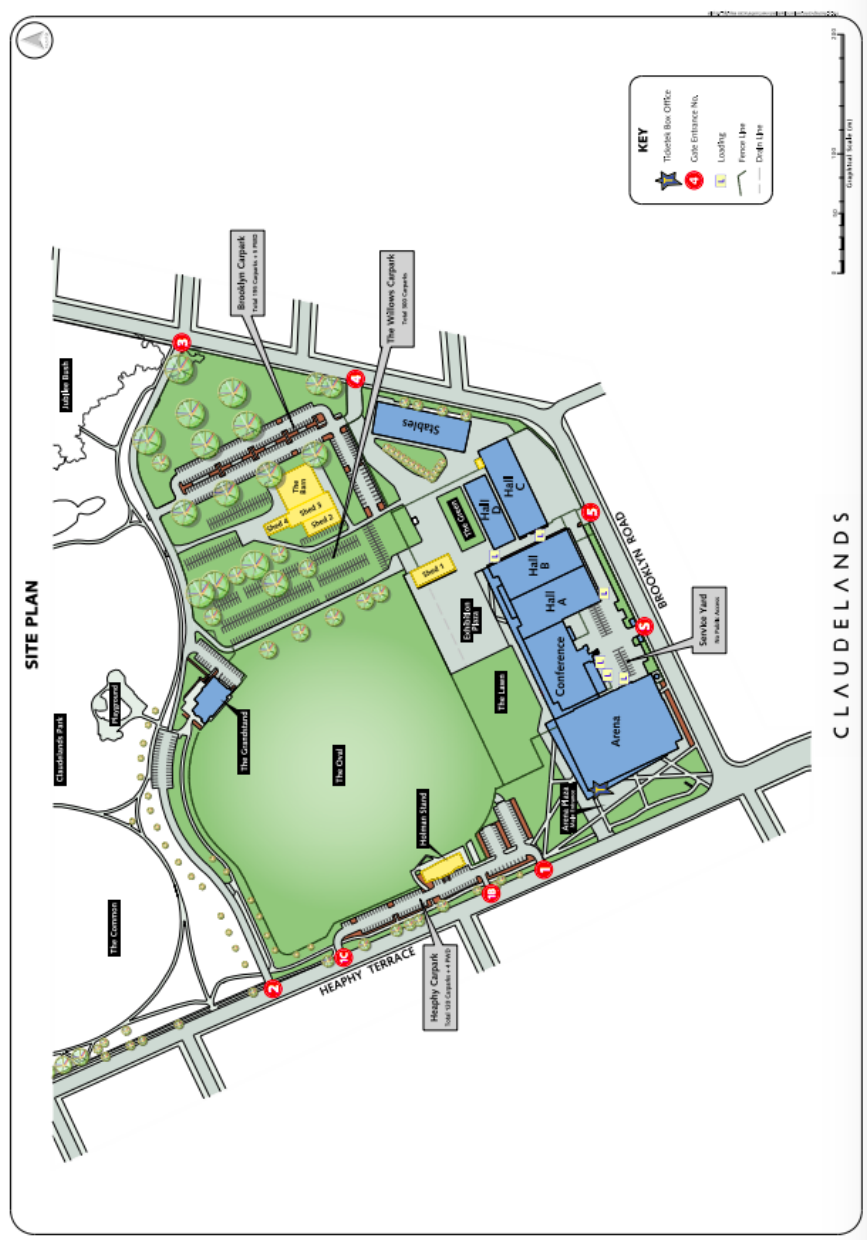
**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside the building and on the grass area away from the carpark at the northern end of the building.



**ACTION FILLED HOLIDAY PROGRAMMES**



**ACTION FILLED HOLIDAY PROGRAMMES**





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## ACTION FILLED HOLIDAY PROGRAMMES

### Pukehina Parade, Beach Harbour, SLSC

720 Pukehina Parade  
Te Puke 3186

**Activities available at this location-** . Swimming sea/harbour, kayaking, fishing, shellfish collecting, surfing, SUP, Dotteral point dune walk, sand dune planting,

**Number of children-** TBC- Group to advise

**Contact information-** Pukehina Parade is managed and maintained by western Bay of Plenty District Council. The Surf Lifesaving club is run by Eastern Region SLS and managed locally by the Surf club BOT

- Western Bay District Council, 07 571 8008 <https://www.westernbay.govt.nz/Pages/default.aspx>
- Eastern Region SLS - 07 574 2061 [www.surflifesaving.org.nz](http://www.surflifesaving.org.nz)
- Pukehina SLSC for bookings and info [07-533 3934](tel:07-533-3934) Boyd Harris 0273414439

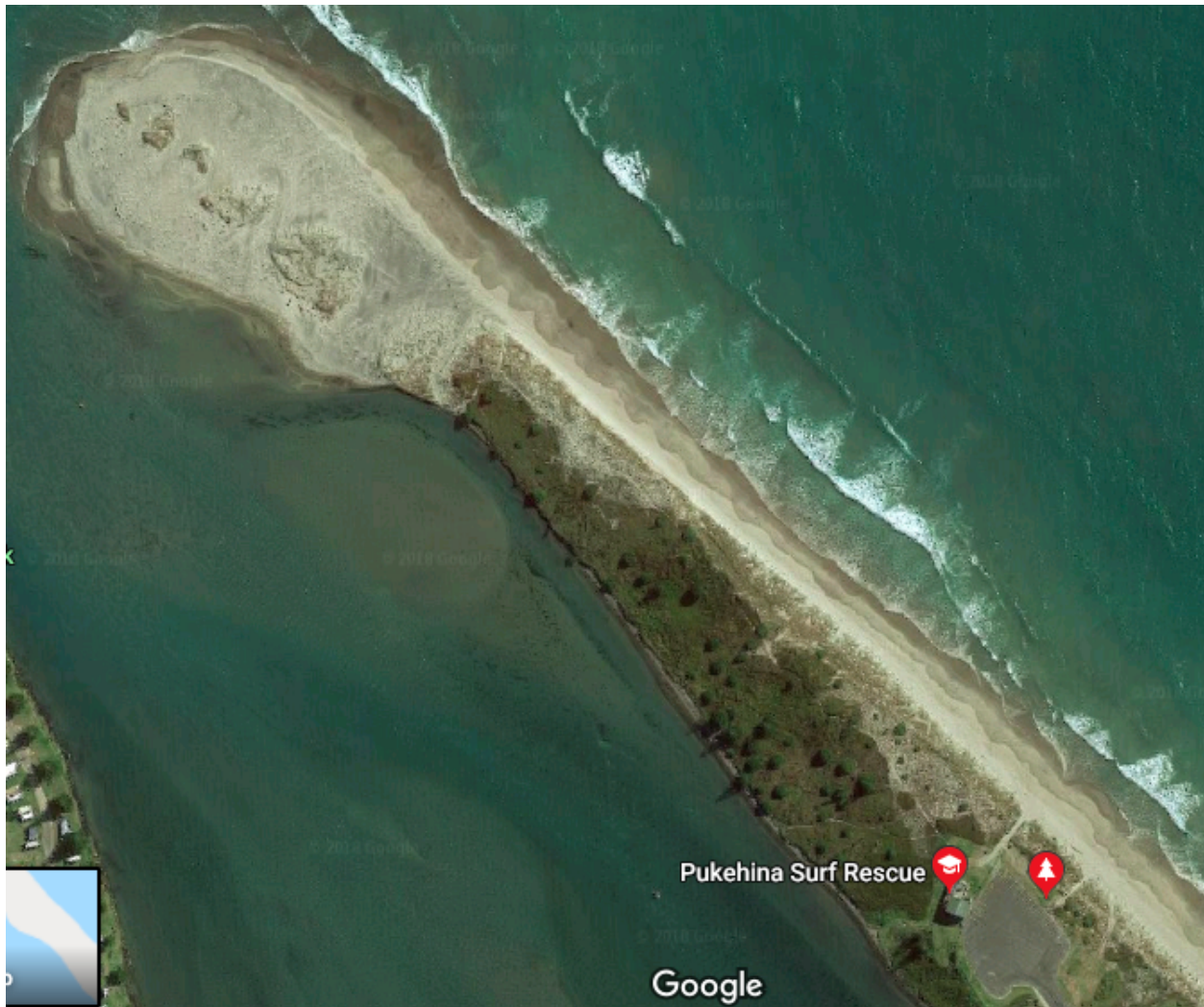
**Facility overview-** Pukehina Beach provides a harbour and beach for swimming and other water activities. There is a public toilet facility in the main car park at the Surf lifesaving building. There is picnic and grass space available to set up shade on the sea and harbour sides. Dotteral point is a bird sanctuary that has a loop walk that takes approx 30 minutes and gets you up close and personal with New Zealand's endangered species. Fishing and shell fish collecting are also popular at Pukehina beach but you need to check the public health board for shell fish toxins and bans. <https://www.toiteora.govt.nz/>  
Swimming at Pukehina beach can be dangerous if the swell size is over 1m due to rips and currents especially on an outgoing tide and towards the harbour entrance. The beach is patrolled by professional lifeguards during the weekdays in the summer months and by volunteers on the weekends.

**Identified hazards-**

## ACTION FILLED HOLIDAY PROGRAMMES

- Carpark areas
- Public access to public toilets and field areas
- Swimming areas, rips and currents
- Shellfish collecting- check public health warnings

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside of the surf lifesaving club.





## **Otamarakau Marae**

2655 State Highway 2  
RD 6 Te Puke, 3186

**Activities available at this location-** . Hangi, powhiri, cultural activities, beach, river swimming, activities and fishing, shellfish collecting.

**Number of children-** TBC- Group to advise

**Contact information-** Otamarakau Marae Committee rep Tai Rapana 02102706727  
[tai.rapana@gmail.com](mailto:tai.rapana@gmail.com)

**Facility overview-** Otamarakau Marae is a cultural point of interest on the pikowai coast line. The buildings are a mixture of traditional Maori Wharenuui and a contemporary Maori design incorporated into modern architecture.

Be welcomed onto the Marae by the local iwi share cultural activities and games in this picturesque setting. Accomodation is available at this facility with Marae style sleeping in the wharenuui. This venue is also capable of hosting functions and events for up to 100 people with excellent catering facilities onsite.

Otamarakau Beach provides a river and beach for swimming and other water activities. There is picnic and grass space available to set up shade on the sea and river sides. Fishing and shellfish collecting are also popular at Otamarakau beach but you need to check the public health board for shellfish toxins and bans. <https://www.toiteora.govt.nz/>

Swimming at Otamarakau beach can be dangerous if the swell size is over 1m due to rips and currents especially on an outgoing tide and towards the river mouth.

### **Identified hazards-**

- Carpark areas
- Public access to the beach
- Swimming areas, rips and currents
- Fire pit area for Hangi
- Railway lines are nearby but fully fenced

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**ACTION FILLED HOLIDAY PROGRAMMES**

- Shellfish collecting- check public health warnings

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside the entrance of the Marae.



## ACTION FILLED HOLIDAY PROGRAMMES

### Redwood Valley Farm

814 Allport Rd,  
Paengaroa 3189

#### Activities available at this location- .

- Lots of bush walks!
- Rope swings
- Swimming in the stream
- Water sliding on our world famous water slide! (fill drum with hose water, put a LITTLE detergent in the drum and bucket out onto slide as someone slides down - turn off tap when you've finished)
- Climbing up, sliding and rolling down the grassy hills
- Float down the stream on tubes which are (sometimes) available at the swimming hole
- Visiting the glo-worms at night below Puriri Hut (they don't like being touched, also please turn torches off and keep voices down ☺)
- Walking to the pond to feed the ducks and chickens
- Feeding pigs (in yards by the Woolshed)
- Eeling (you can try shining a light into the creek at night, or tempting them with sausage on a stick)
- Cooking on the campfire
- Finding the hollow tree
- Exploring in the creek from the end of the Ihenga's Trail to the Redwood Hut pool – wearing shoes would be a help.
- Building huts
- Reading books
- Scavenger hunts
- Treasure hunts
- Gathering walnuts
- Berry picking
- Imagining
- Riding bikes
- Going on 'expeditions'
- Burma trails





**Number of children-** Day trips to be advised per group,  
Accommodation- Woolshed 22, Cabins 12, Chalet 8, Log Cabin 8, tents TBC

**Contact information-** [marty.chrissi.robinson@gmail.com](mailto:marty.chrissi.robinson@gmail.com)

**Facility overview-** The accommodation is 'self-clean'. Cleaning equipment and instructions are provided. Changeover time between bookings is 12noon.

Please bring your own bedding INCLUDING BOTTOM SHEET AND PILLOW CASE.

Mattresses and pillows are provided.

Day visitors to park in visitor parking areas:

- Just past The Woolshed
- Underneath the Walnut trees before the Redwoods.

Please light fires in designated campfires only, BYO wood. You are responsible for any damage done by a fire you lit. Eeling is strictly catch and release. We recommend using hooks with the barb removed, or wool wrapped around a piece of sausage to make this easier.

Please clean up after yourself and leave accommodation and surrounds as you found them, or better. Please take all rubbish home with you (pigs can eat food scraps – not meat or bones though). Please don't put any rubbish down the toilets. Please do not damage any trees, plants or tracks. Please help to keep our river clean. Please do not smoke in the accommodation or on the decks, or around any trees, the best place is on the formed gravel driveways. Please take your butts home with you. Nobody likes a stinky butt. Please do not disturb livestock. Please leave gates as you found them. Please turn water taps off after use. No dogs allowed. No shooting or hunting. No motorbikes, go carts or anything motorised please.

Extra maps are at the front gate.

### **Identified hazards-**

#### HEALTH AND SAFETY NOTICE

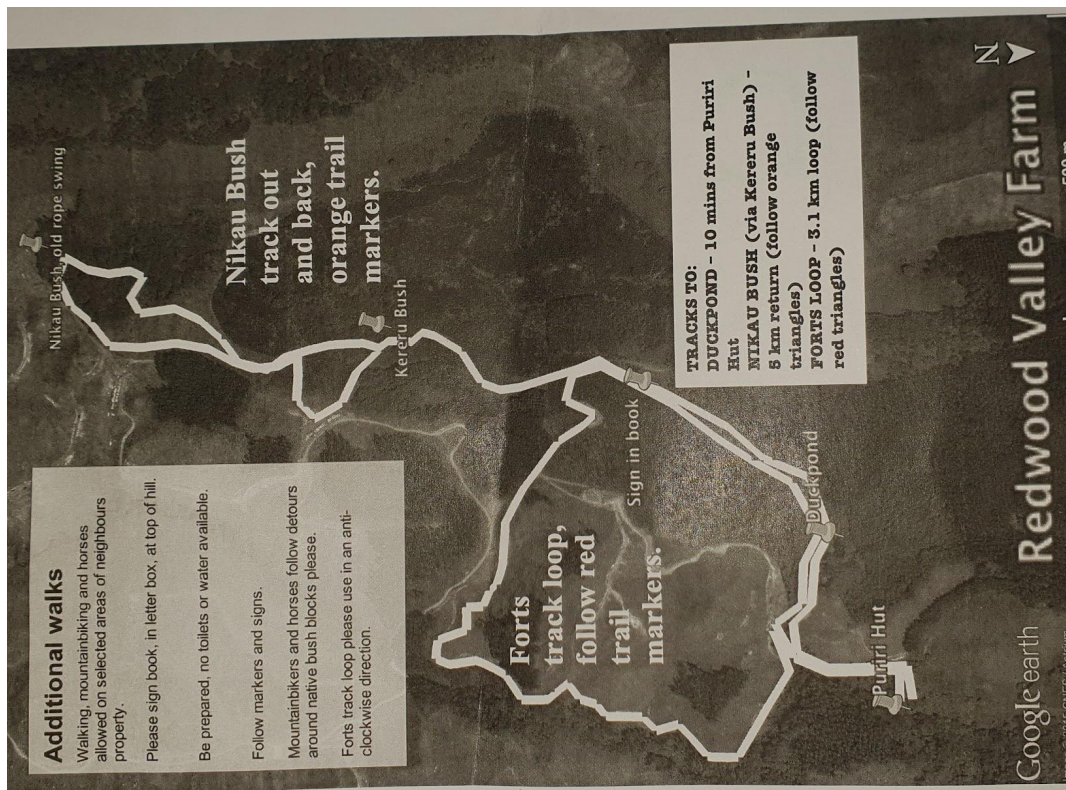
Please see attached hazard registers and emergency procedures. Organised groups are required to submit a RAM and have their visit approved by the owners before arrival.

A basic Emergency First Aid kit is available on the deck of the Robinson Homestead. Please report any accidents, near misses, equipment malfunctions or breakages, or any concerns to Marty and Chrissi Robinson, ph 07 533 1361.

## ACTION FILLED HOLIDAY PROGRAMMES

- River, ponds and troughs
- Electric fences
- Livestock
- Bait stations and rodent traps
- Bridges, ramps and steps
- Farm and visitor vehicles
- Walking tracks
- Rope swing
- Water slide

**Emergency Assembly Area-** In the case of an emergency and during drills children and staff will be directed to the safe area outside the entrance of the woolshed.



**ACTION FILLED HOLIDAY PROGRAMMES**



FOR ACCOMMODATION BOOKINGS:  
 Ph: 07 533 1361  
 Email: redwoodvalleyfarm@gmail.com



**Tapu Camp: Outlined activities and details**

*Pick up and Drop off points:*

- Hamilton - Hamilton West School
- Papakura - SH1 Service Centre car park. See Map.
- Northshore - Fish City, Albany
- Morrinsville
- Matamata
- Tauranga - Tauriko School
- Thames - BP

*Activity Zones:*

Onsite Tapu School (see map)

- Tenting Area
- Swimming Pool
- Town Hall
- School playing field and playground
- Toilets
- Showers

*Sailing and Kayaking zone highlighted in map below.  
 Beyond this they can have 5 knot tidal current.  
 Safety boat must be available as highlighted in RAMs.*

- Public Toilets
- Playing tree and activity area

Tapu sailing area 300m south of Tapu School



Map of SH1 off ramp south of Papakura turn off.



Tapu School Grounds



## ACTION FILLED HOLIDAY PROGRAMMES

### **Kaniwhaniwha Reserve**

#### **Nikau Walk**

**Walking time:** 2 hr 30 min return **Distance:** 7 km

The track starts from the Kaniwhaniwha car park. It passes through a recently planted area, then follows along the stream to a loop walk, lush with nikau palms and tree ferns. There are opportunities for swimming and picnicking along the stream, and a picnic/campsite with toilets is a short distance off the track (this is accessible by wheelchair, but the loop track is not). This walk can be combined with the Kaniwhaniwha Caves adding 30 minutes to the walking time.

**Mountain biking** The track is ideal for family cycling but do follow directional signs around the loop track. **This is a shared-use track.** Follow the [mountain bikers code](#): respect others, respect the rules, respect the track.

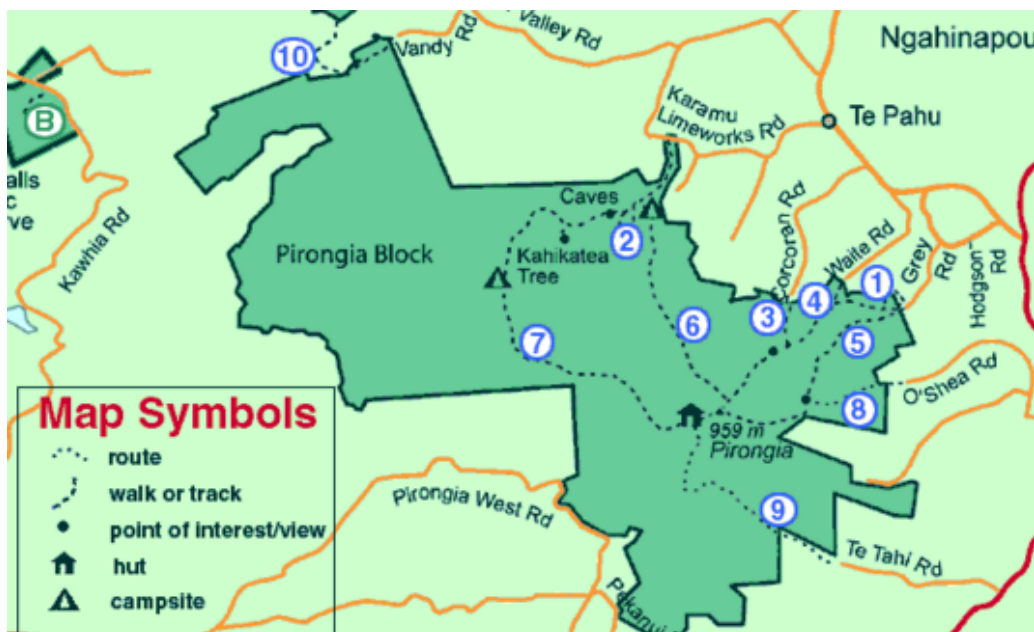
#### **Kaniwhaniwha Caves**

**Walking time:** 2 hr 30 min return **Distance:** 7 km

The two limestone caves are near the start of the Bell Track, 5 minutes from the junction with the Nikau Walk. You can walk through the 20 metre long main cave, but note there is a short hands-and-knees crawl. The cave is wet underfoot and torches are required. The second smaller cave is tight and narrow.

**Getting there:** These tracks are accessed from Limeworks Loop Road. From Hamilton take SH23 to Whatawhata. Turn left onto Te Pahu Road after the bridge over the Waipa River. Limeworks Loop Road is about 10.6 km on the right.

## ACTION FILLED HOLIDAY PROGRAMMES



### Richards Farm - 10 Waitetuna Valley Road SH 23 Raglan

- Paddock reserved for archery and slug shooting (see map below,) stock to be moved prior to arrival. Sign in sheet and up to date farm records available at woolshed, post box.
- Additional Hazards:
- Roaming stock, electric fences uneven territory, bus/van to be parked in bay close to main road.
- No toilet on site (unless emergency at Richards farm house).
- Landline phone available at Richards farm house.

#### Richards Farm Other Notes:

- Always position targets in front of or on a hill.
- Only collect arrows once everybody has had their shot.
- Everybody behind the shooter.

#### Richards Farm Activity Areas:

1. Richards farm house
2. Farm forms/sign in



## ACTION FILLED HOLIDAY PROGRAMMES

3. Car.bus parking bay
4. Allocated paddock



### Hamilton West School

#### Hamilton West School Activity Areas:

1. Hall
2. Fow Street Entrance
3. Library



## **ACTION FILLED HOLIDAY PROGRAMMES**

4. Play grounds
5. Evacuation Meeting Area
6. Swimming Pool
7. Pedestrian Crossing
8. Hammond Street

### Hamilton West School Other Notes:

- Be cautious of other area users including children using courts and play areas, contractors /caretaker working on school facilities and buildings, general people passing by and teachers driving into school grounds to access their classrooms.
- A report is required by email with the school principal before and after each holiday period to help maintain communication for general purposes and to alert or inform of any matters arising

### Hamilton West School Contacts:

- Mark Penman, mark@hamwest.school.nz 0274810432
- School office office@hamwest.school.nz (07) 8394911